

11 St. Joseph's Parade,  
Phibsborough,  
Dublin7.

Dear Sir/Madam,

My name is Shauna Daly and I am an LL.M. candidate in Trinity College. I wish to apply for your traineeship programme. I am highly interested in pursuing a career in the legal field as a solicitor and I feel Byrne Wallace would provide me with a great step on my legal career. I enjoy working in teams as I have in my previous employment, and have been previously described as extremely hard working, diligent and versatile by previous colleagues and employers. I believe I could meet the high standards required by Byrne Wallace by providing clients with the best quality service.

To date I have very little experience in working in a law firm itself. However, I have worked with a legal teams within the Central Bank of Ireland, giving me an insight into the characteristics and skills needed for a career in law. I have also received extensive experience in teamwork, communication and project management through both my society work in college and general work.

I have enclosed my CV and I can provide references if so required. Thank you in advance for considering my application.

Yours Sincerely,  
Shauna Daly