21 Orlagh Avenue  
 Scholarstown Road  
 Dublin 16

Byrne Wallace  
88 Harcourt Street   
Dublin 2

20th October 2017

Dear Sirs,

I am writing to you regarding the advertisement on your website for a Traineeship Programme with your firm. I am a final year Bachelor of Civil Law student in Dublin City University.

I would welcome the opportunity to complete a Traineeship with Byrne Wallace due to the large number of practice areas that the firm specialise in.

I have relevant work experience as I currently work in a solicitor’s firm that practice in some of the areas that Byrne Wallace do such as Property Law and Family Law. I am a hard-working and driven individual and this can be seen through my achievements academically and in golf. I believe for these reasons I am a good candidate for your Traineeship Programme.

The Training and Development culture is what initially attracted me to Byrne Wallace. I am impressed by the level that Byrne Wallace are committed to the development of their people. I am committed to my personal development as a lawyer and this is why Byrne Wallace’s Traineeship Programme particularly appeals to me above others. I feel that this firm gives its workers the opportunity to reach their potential and supports them with their friendly and learning focused environment.

I thoroughly enjoyed the recent open evening and getting the chance to speak to current Trainees in the firm as well as the associates and partners. The Trainees spoke about the seminars that the firm organise demonstrating the genuine commitment of Byrne Wallace to their Trainee’s growth as lawyers.

I strongly believe that I can be an asset to your firm as a Trainee and as a qualified solicitor. I enclose a copy of my Curriculum Vitae. I hope to get the opportunity to meet with you and discuss my experience and enthusiasm for this position.

I look forward to hearing from you.

Yours Faithfully,

Shauna McIntyre