Gallowstown,

Roscommon.

25th February 2016

Dear Sir/Madam,

My name is Shauna Mulry and I am a final year Law student at Dublin City University. I am writing to you regarding summer internship opportunities at ByrneWallace.

I am keen to pursue an internship with Byrne Wallace as the firm offers a diverse range of expertise that covers every major area of Irish Law. ByrneWallace is the only top ten law Firm in Ireland to successfully achieve the Lexcel standard – an internationally recognised standard of practice, risk and quality management. The opportunity to intern with a firm of such high and rigorous standards would be a fantastic learning experience. With such high standards as a firm, ByrneWallace recruit and develop the best lawyers, I would relish the opportunity to work alongside such talented lawyers and learn from their extensive training and experience.

My work experience has been diverse and last summer I successfully obtained a highly competitive internship in Citibank Dublin within the Markets division, specifically the foreign exchange sales and treasury team. Working in Citibank gave me an in depth insight into what it would be like to work in a large firm; dealing with clients, working to deadlines, managing multiple projects whilst constantly prioritizing our clients. A key emphasis was placed on the company’s values including teamwork, working with integrity and maintaining high levels of performance. The skills I acquired in Citibank such as attention to detail in preparation of currency reports and researching market trends undoubtedly will stand to me working in a commercial law firm. While this work was extremely interesting it confirmed my intent to pursue my career in law and has given me a business-like perspective from which to approach my work, which I feel will be advantageous in a commercial law profession at ByrneWallace.

I have many interests and hobbies, which I have discussed in the application for the internship. I have also travelled on both a J1 visa and Erasmus programme throughout my time in University. I have tried to take every opportunity available while in University, while also challenging myself to learn and gain as mush as I can from the experiences.

I have a strong work ethic, which I have shown through my ability to maintain strong academics coupled with part-time and volunteer work. I understand that Byrne Wallace are seeking intelligent interns who encompass the values of the firm and trust I have shown you in this letter that I would be a worthy candidate.

I would like to thank you your consideration and I look forward to hearing from you.

Yours sincerely,

Shauna Mulry