Gortahurk,
Ballinagh,
Co. Cavan.
26th February 2016

Human Resource Team,
Byrne Wallace,
87-88 Harcourt Street,
Dublin 2.

Dear Sir/Madam,
I wish to apply for the position as an intern with Byrne Wallace. The firm appeals to me because of its excellent reputation and top tier clients from both Ireland and abroad. I know that the training that I would receive over the four week programme would provide me with a practical legal foundation which I could build upon throughout my career as a lawyer in years to come. I am particularly interested in learning about the daily activities of trainees, solicitors and partners while working at the firm.

I am currently in my final year studying Business and Law in University College Dublin and have achieved consistent results to date. Particularly, I have excelled in my last semester exam results and I am on the course to obtaining a second class, grade one, honours in my degree. I will be graduating in May 2016.

As highlighted in my CV, I have substantial experience working as part of a team, including volunteering abroad in Tanzania, working in San Francisco on a J1 visa, as well as working part time throughout my degree. I am hardworking, honest and trustworthy which can be seen from the positions of responsibility that I have held throughout university activities including a position of a Peer Mentor for younger class groups as well as a Student Representative for my own business and law class.

I know that this opportunity at Byrne Wallace will provide me with an invaluable and enriching experience therefore I would bring a diligent approach to all elements of the programme. I look forward to hearing from you and can be contacted at any time.

Yours sincerely,
Shauna Robinson