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Dear Sir or Madam

**Re: Summer Internship Programme**

In response to the Summer Intern position as advertised on your website, I have completed an application form for your consideration. I am currently a final year Law with Philosophy student at University College Dublin. I expect to graduate in 2017 with a high 2:1 predicted result, with potential for a 1:1.

I have always been attracted to the work of a lawyer and I did an internship during the summer at Dechert LLP, which gave me an invaluable insight into the world of a law firm and further strengthened my desire to pursue this career path. The tailored learning programme for interns at ByrneWallace appeals to me, as I believe it is an essential means for pioneers of the legal firm to garner more information about how practices are carried out. I had the opportunity to speak to the trainee solicitor, Bianca McLaughlin at the UCD careers fair and she really emphasised how invaluable the training is in preparation for a trainee role at the firm, and indeed the insight it can provide with regard to the work of a solicitor and what that really entails. I like ByrneWallace’s progressive attitude and their openness to technological advancements in the market as evidenced by the importance you place on data protection and security management, which is reflected by your ISO 27001 certification. I can understand the importance of this, having studied cybercrime myself and I know that commercial awareness goes beyond reading the Financial Times but applying your knowledge to real life issues. This involves innovative thinking which I believe I possess, and continuous drive to achieve a competitive upper hand in the market.

Having studied abroad in Uppsala Sweden for a semester last year, I met many people and I have friends from all around the world. ByrneWallace conducts business on both a national and international basis, with clients such as United Language Group, Inc., and this is an enticing factor for me. I have good interpersonal skills and I know how to cultivate, build and maintain relationships with people and I am respectful of different cultures and nationalities. International relations are so important to Irish firms as Ireland can anticipate changes based on other countries, and observe how they deal with commercial issues. I also have great negotiation skills and in co-ordinating art exhibitions at Aoife’s Art gallery, and in making and concluding sales at that same gallery, I have been allowed to display this.

In my spare time I enjoy music, and I am able to play piano and guitar, at a grade 7 and grade 5 level respectively. I attended ballet classes for 14 years and I like to maintain my level of flexibility with both yoga and dance classes at the UCD gym. I trained and ran at the SSE Airtricity Half Marathon in September 2016 and this was a huge personal achievement for me, as I have only recently taken up running. I am currently training for this year’s full marathon. I am actively involved in charity organisations such as Irish Cancer Society and Age Action Ireland. During a recent bucket collect for Age Action Ireland, I worked as part of a team of about 6 people in Tesco Waterford Ardkeen and there were around 200 people who took part around the country. Our team managed to raise €406.76 which was a great achievement in just over a few hours. The overall total figure was just under €15,000 and it was considered a great success.

I would be available for interview in February or March and I am also available from the 29th May until the 30th June for the actual programme.

Yours faithfully,

Sinead Byrne