80.08.01 Trinity Hall,

Dartry Road,

Dublin 6.

5th February 2019

Dear Sir/Madam,

I am a third-year LLB student and awardee of the non-foundation scholarship at Trinity College seeking a position as a summer intern.

Byrne Wallace has an unparalleled reputation as one of Ireland’s leading firms in commercial litigation, legal services and compliance. Having already gained a brief insight into the inner-workings of a busy firm of solicitors and the courts, I am confident that a career in law is what I am passionate about, and I believe Byrne Wallace is where I would best advance my career. The diversity of legal services across every facet of corporate and business law you offer and the incredible team of skilled practitioners at your firm are opportunities I would love to be a part of. I am particularly interested in data protection law and know that you were the first Irish firm to receive best-practice IT security certification and are leaders in that changing field.

The pro-active and dynamic approach of your firm is something I feel I would be suited to. My personal attitude is always to adapt to circumstances as they evolve and innovate the best response, either by taking the lead or working within a team. This adaptive attitude involves listening closely to others, while being confident in making a change, and learning from mistakes. As a legal intern in an office environment for the first time, it was this attitude that enabled me to thrive in a fast-paced, challenging and totally new experience. Being confident enough to innovate and think differently and progressively is what enabled me to achieve a scholarship last year. It is also what encourages me to keep seeking out challenging situations.

Having already garnered experience in a law firm last summer, I have some elements of the ground-work in place in respect of understanding the procedural aspects of litigation, being comfortable in a professional office environment and undertaking administrative duties. These skills are readily transferrable to a role in a commercial firm such as yours, and would allow me an advantage in quickly adapting and getting the very most out of my time there despite the fact that I am still in my penultimate year of study.

Thank you for taking the time to consider my application. I look forward to hearing from you and am available for interview at any time.

Yours sincerely,

Sinéad Griffin