1 Farmhill Drive,

Goatstown,

Dublin 14.

ryan.sinead123@gmail.com

24th February 2020

**ByrneWallace,**

88 Harcourt Street,

Dublin 2.

Dear Sir/Madam,

I am a final year Business and Law student at University College Dublin with a huge desire to secure a internship with you. I am eager to discover my future profession in commercial law and I feel that ByrneWallace is a suitable workplace for me. Your firm will allow me to be exposed to a wide variety of speciality law sectors along with a corporate environment that suits my career interests.

I have an genuine interest in ByrneWallace, I had the pleasure of participating in work experience as part of the Leaving Certificate Links Module subject at Byrne in May 2015. I am grateful for this advantageous opportunity I had while in my 5th year of secondary school. Ever since, my determination to practice as a solicitor has remained strong. I found this to be hugely valuable, informative and a worthwhile experience, I know now there is so much more I have learnt while applying my business and law degree.

I believe that an acceptance of my application at ByrneWallace would be mutually beneficial, I have a number of skills that are compatible to the firms core values. I can offer you my full commitment and determination along with my warm personality upon acceptance of my application.

I am determined to always work hard to balance my attainment of a high standard of academic achievement since commencement of my studies. I have exceptional strong organization and planning skills as I organize my time efficiently to balance my part time employment positions along with my hobbies. In addition, I have the ability to demonstrate first rate communication skills, the ability to work on my own initiatives as well as part of a team gained through dealing with a diverse range of customers in retail and hospitality sectors. I have conduced presentation’s in the majority of my college modules to audiences between 30-100 students, most recent one was being the winning team of the Microsoft Bing project in which I visited Microsoft’s headquarters to present the implemented outbound marketing strategy. I have a keen eye for detail and a preparedness to work hard within a demanding and pressurized work environment in which I have demonstrated in participation in the ESB Design Challenge 2018, meeting college deadline and in my past and current part-time role in McCabe’s pharmacy.

I appreciate the time taking to review my application. I hope you can consider me for an internship position at ByrneWallace. It would be a privilege to be part of a leading commercial law firm. I am available anytime for interview. Thank you for your consideration.

Yours Faithfully,

Sinéad Ryan

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