

Dated: 26th January 2018

Byrne Wallace
88 Harcourt St,
Saint Kevin's,
Dublin 2,
D02 DK18

Re: Application for Internship 2018

Dear Sir/Madam,

Further to the advertisement on your website, I would like to apply for a position within your internship programme commencing June 2018. I am an LLB graduate of Trinity College Dublin and am currently a Master's candidate in Queen's University Belfast on the LLM programme in International Business Law.

I am applying to Byrne Wallace with the hope of gaining vital knowledge and experience from a well established commercial law firm. Your firm deals with a wide range of legal issues, offering insight into one of your core practice areas. My interests lie in banking and finance, company law, EU law, property/conveyancing and dispute resolution. I am currently taking modules on international financial law and EU law within the LLM, and I have experience working on conveyancing matters and dispute resolution cases from Tallans Solicitors and Herbert Smith Freehills, respectively. I believe these interests demonstrate that I would be suited to a position within Byrne Wallace. Additionally, I believe working with Byrne Wallace will provide me with necessary skills as the internship programme is renowned for its quality and ability to progress the career of young aspiring lawyers. Past employees boast of an open door policy within the firm.

Since working in Tallans Solicitors and Herbert Smith Freehills, I understand what is required to work efficiently in a law firm. I have experience in court documents, including briefs and in particular, discovery documentation. I was involved in a large discovery for a medical negligence case within Tallans. Most importantly, I have experience dealing with clients and I am able to build client relationships effectively. By hiring me you will see I am experienced, a fast learner, and highly energetic. I was able to multitask in Tallans by frequently taking on the extended role of legal secretary or office assistant when necessary alongside my legal intern duties. I am dedicated and passionate, I am currently juggling a full time position in Herbert Smith Freehills and a full time master's degree in International Business Law in order to progress in my career.

I have enclosed a copy of my CV for consideration.

Trusting the above is in order.

Thanking you in anticipation and I look forward to hearing from you.

Yours faithfully,

Sophie McGovern

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