

Ms. Beth Oslow  
HR Generalist,  
Byrne Wallace,  
88 Harcourt Street,  
Dublin 2

Cambridge House  
Sandcove Road  
Sandycove  
Co.Dublin

15<sup>th</sup> October 2018

### **Trainee Programme Application**

Dear Ms. Oslow,

I am writing to apply for a position on the Byrne Wallace Trainee Programme. I have a BA from UCD and I achieved a First-Class Honours in the Postgraduate Diploma in Law at DIT. I have completed three FE-1 exams in Company Law, Law of Property and Criminal Law. I sat Equity, Constitutional and Tort in October and I will be sitting Contract and EU Law in March 2019 and I plan to work as a paralegal whilst completing these.

I want to follow my ambition to pursue a career in law. I understand that it is a challenging, demanding and rewarding career and I have worked extremely hard to get to where I am now. I am a very social and focused person and enjoy working with people. I have a long tradition in law and family business.

As a very driven person who loves teamwork and learning from the best, I believe Byrne Wallace is the perfect place to further my career as a lawyer. The firm's commitment to the protection and promotion of its clients' interests is unique as well as its commitment to mentoring and empowering. I have thoroughly enjoyed my legal studies to date and I have a strong interest in Company and Property law. Given that Byrne Wallace is ranked amongst Ireland's Top 10 M&A Legal Advisers and is one of Ireland's premier property law advisers, it is the perfect environment for me to expand my knowledge in my interest areas. I play hockey with some of the Irish World Cup heroes so I understand how beneficial it can be to work so closely with such talent and expertise and what it takes to be at the top of your game.

I want the opportunity to work in a firm who provides a committed and dedicated service in a friendly environment. Byrne Wallace's Learning and Development Programme is unique and the firm's support of "The Real Deal 2018" helping small businesses in corporate transactions was really interesting. This progressive firm would be the perfect environment in which I could develop new skills.

I participated in volunteer work in school and college, so I was very interested to see Byrne Wallace involved in the Solas Project as well as the golf and tag-rugby tournaments. I am a hard worker and a fast learner with a high level of commitment, professionalism and an enthusiastic work capacity. By nature, I am an adept communicator and I have well developed leadership qualities as demonstrated in my being Junior Golf Captain in Elm Park, school prefect and captain of sporting teams. I love working with people and I am organised and punctual, all skills developed and enhanced through a variety of work experience, school, college and sporting activities as seen in my CV.

I would love the opportunity to meet with you in person to discuss the possibility of joining your team and if you have any queries please do not hesitate to contact me. I look forward to hearing from you.

Yours Sincerely,  
Sophie Moore