Dear whomever this may concern,

I firstly thank you for giving time to read my CV and this Cover Letter. I am applying for the Traineeship at your firm as I am extremely interested in becoming a solicitor and I have heard a number of great things about your firm from individuals who work there. I have had an interest in law for a considerable period of time which is reflected in the different programmes I have undertaken and is also illustrated in my love for passing on this information to individuals. I want to become a solicitor because it will allow me to make a true impact on individuals in the work or in the quality of their actually lives.

My education background is relevant to your firm as I am a Certified Data Protection Officer and would potentially, if given the opportunity, to work with this team. I also lecture in Land Law and would like to learn more by working with your commercial property team. I am capable of taking on any opportunity given to me with both hands and would be interested in any roles in any department that you have available.

I have worked in Legal education for a number of years now but I am looking to move back into practice as I believe that I can learn more in a practical area and have more of an impact on client’s lives. I have a number of transferable skills that can be taken from my time in providing high quality education such as a high standard of detail for organising and drafting paperwork, effectively communicating information to learners relating to the subject matter that I was lecturing those learners in and providing excellent customer service to those learners which I have been commended for numerous times.

I have illustrated my capabilities in other roles and I am eager to show to you if given the opportunity to work for your firm. I have held positions of responsibility in the past including my current role as Programme Director of an LL.B. via Blended Learning, being a former member of the National Executive for Young Fine Gael and being a mentor and support office during my time in the University of Limerick. I have more to give than any other individual and can bring a lot to the table from the lessons that I have learnt from my different roles.

As I stated in my accomplishments section I have assisted in the drafting of a Bill that has passed the Seaned stage, I have assisted victims of various crimes and I have been on committees where large documents have had to be drafted and where I had to act as an independent person and resolve conflicts between individuals.

I hope to hear back from you and I hope you provide me an opportunity to me to show to you why I would be a good candidate for your traineeship in your firm.

If you have any questions, please feel free to reach out to me

Kind Regards,

Stephen Linnane