

Tadgh Murphy
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88 Harcourt Street,
Dublin 2,
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Ireland
08/10/2023

Dear Sir or Madam:

Thank you for the opportunity to apply for the position of Trainee Solicitor at Byrne Wallace I am currently a Corporate Services Graduate at FBD Insurance. I believe that I will be able to assist with any responsibility assigned such as drafting, letter writing, interviewing and advising, legal research, negotiation, advocacy and oral presentation.

My duties as a Policy Officer at Skanstec included researching policy, assisting in the drafting of policy, aiding in the setting up of international offices, ensuring that policy is in line with both local and international standards, maintaining up-to-date knowledge of relevant construction legislation, policies and practices, preparing documents and reports, supporting presentations and any other tasks assigned by senior management have prepared me to work at Byrne Wallace, by giving me strong organisation skills with the ability to manage multiple projects, prioritise issues and meet deadlines along with excellent communication skills and writing experience.

In order to complete my MSc in International Public Policy and Diplomacy, I had to show an advanced understanding of International Public Law, International Human Rights, European Union Law, International Environmental Law, and contemporary global policy which will have prepared me to work in an environment like Byrne Wallace, already have a diverse range of skills and training in both legal and office skills thanks to my undergraduate such as Salesforce, legal writing, filing, legal research, teamwork, presentation skills and Microsoft Office I also believe that Byrne Wallace can provide me with the necessary training within an Office environment to help me to improve my skills and exceed your expectations for the role.

I would be delighted to discuss how I might be an asset to your organization or if you have questions or queries concerning my experience, please contact me at tadghm2@gmail.com or call me at 0873802415.

Best regards,

Tadgh Murphy