

The Crabtree Tavern,
Ballycar,
Newmarket-on-Fergus,
Co. Clare,
V95 CT99

Ciara Loftus
HR Manager,
ByrneWallace,
88 Harcourt Street,
Dublin 2,
D02 DK18

27 October 2020

Dear Ciara,

I am writing to express my interest in the Trainee Programme 2022 with ByrneWallace. Please find attached a copy of my CV, in which I have outlined my qualifications, work history and achievements to-date.

For the past five years I have been a student at the University of Limerick, progressing from a Bachelor of Laws to a Masters in International Commercial Law, for which I received the Eversheds Sutherland Scholarship. As part of this curriculum, I have received a strong foundation in all primary areas of Irish law, as well as developed a specialisation in various areas of commercial law, both from a domestic and international perspective, such as competition law and the protection of intellectual property rights. Such an academic curriculum has undoubtedly provided me with the necessary knowledge and skills to excel in a traineeship position with a reputable firm, such as ByrneWallace. At the time of writing I have sat no FE1-examinations, but am scheduled to take Equity and Trusts in November.

From past experience with international law firm McCann FitzGerald, I have been introduced to many aspects of corporate law in practice, including the essential areas of company secretarial and compliance, as well as corporate advisory and governance, which has undoubtedly prepared me to succeed in an Irish law firm serving both international and domestic corporate and private clients. In these positions I undertook a wide variety of work, from drafting the necessary documentation needed to complete a share transfer agreement to preparing numerous transaction bibles. These experiences have given me the opportunity to prove myself as a diligent, hard-working, fast-learning individual and an avid team player. I have no doubt that my past experience in other established law firms and ability to quickly pick up new skills will make me an exceptional and valuable addition to the ByrneWallace Trainee Programme.

Please do not hesitate to contact me on 0831878177 or by email at taraprtierney@gmail.com.

I look forward to hearing from you in the near future.

Yours sincerely,

Tara Tierney.