Terungwa Roy Shaapera,

126b, Rathgar Road.

Rathgar.

Dublin.

15/09/2019.

The Managing Partner,

Byrne Wallace.

88 Harcourt Street,

Dublin 2,

D02 DK18,

Ireland.

Dear Sir/Madam,

I am a final year law student at Dublin Business School and I will be rounding up the course in the coming academic year (May 2020). I am actively looking for some workplace experience requisite for a legal career and I wish to apply for trainee position at your firm. I some have existing workplace and academic based skills and experience that can be transferred to a workplace if I am given the opportunity to work with you.

I have specific interest in the evolving discussions in law on areas such as; EU Law/Brexit, intellectual property law, Data Protection/GDPR, Administrative law, international law and co-operate/commercial law. I am confident that at Byrne Wallace I will be closely supervised and taught the necessary skills required to be competent in these areas.

I am significantly experienced with administrative roles over time which were interwoven with some tenets of a legal career. I am also a proficient writer and conscientious researcher who is dedicated to learn and find resolves to pending issues or task given to me.

# From an accumulation of both academic and professional experience from English/literary studies and LLB Law as an Undergraduate to Literature and cultural studies at Postgraduate level, both lead to me develop some specific strengths as indicated below:

# v: Past management of a large pool of clients and customers leading to strong communication and interpersonal workplace related skills.

# *v: Creative and innovative thinking with the ability to function excellently within a team or even with minimal supervision whilst still striving for and delivering maximum results.*

*v Versatile expertise, Fast paced and an ability to navigate challenging tasks by providing diverse approaches in problem solving.*

*v Administrative and technical skills from secretarial positions overtime.*

*v. Independent researcher and freelance writer with the competent skills to deliver on a job.*

*v. Advocate for social equality and inclusiveness of people from all backgrounds (culture, race, career, religion, gender, and politics).*

I am confident that with existing background, experience and ability to act forthrightly in challenging and new opportunities I will be competent to work with you on any given task.

I have enclosed my resume and all relevant personal details in hopes for a positive reply. Thank you so much for your time and consideration.

Yours sincerely.

Terungwa Roy Shaapera

0872946500.