**Tess Flannery**

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Trainee Recruitment

Byrne Wallace

88 Harcourt St

Dublin 2

19 October 2016

Dear Ms Onslow

I am writing to apply for a positon as a trainee solicitor with Byrne Wallace.

I graduated with an upper 2:1 Bachelor of Business and Law Degree (BBL) from University College Dublin in September of 2016. I am currently working as a legal analyst with a start-up technology company Brightflag, and intend on sitting my first set of FE1s in March of 2017.

I am interested in a career at Byrne Wallace as it is one of Ireland’s largest law firms with a diversified international client base with a longstanding reputation of providing the highest quality legal advice to its clients both domestic and abroad. I believe that this environment would afford me the greatest opportunity to experience a variety of commercial sectors which would continually challenge me as I develop professionally.

Byrne Wallace has the advantage of offering its trainees the opportunity to experience a wide range of practice areas whilst also facilitating exposure to more specialised departments such as Technology, and Mergers & Acquisitions which are of particular interest to me. Regarded as one of Ireland’s premier technology law firms, Byrne Wallace advises a wide spectrum of Irish and international tech companies, across all stages of their development. As a highly regarded and established firm, Byrne Wallace would provide me with a broad based legal education and an opportunity to build a successful career as a lawyer. Furthermore, I admire the collegiate culture that Byrne Wallace cultivates through its learning and development ethos. This is demonstrated by affording trainees formal training sessions and encouraging an open-door policy. I believe these qualities enrich the trainee development programme and are unique to Byrne Wallace.

In addition to my current legal role, I have completed a number of legal and corporate internships with market leaders such as A&L Goodbody and SMBC Aviation Capital. These internships have provided me with a detailed insight into the workings of commercial legal departments and has underlined my desire to pursue the legal profession. I have received excellent feedback from all internships and attach a letter of reference from my current employer Alex Kelly, Co-founder and President at Brightflag.

Throughout university, corporate work placements, and my current professional role, I have developed a solutions focused approach to my work. I possess an excellent interpersonal manner which enables me to build strong relationships with clients and colleagues alike. I am an extremely organised and driven person with an analytical mind and have the motivation and desire to learn. I believe these skills and attributes are necessary in providing the best legal advice to clients in dynamic environments.

I look forward to hearing from you in due course.

Yours sincerely,

Tess Flannery



To Whom It May Concern:

It is my great pleasure to write this letter of recommendation for Tess Flannery.

Tess has worked as a legal analyst in Brightflag’s Dublin office since 15 August 2016. I can state with confidence that she is a highly intelligent, motivated and responsible person. As such, I expect that she will be a very positive addition to your firm.

Tess quickly grasps new concepts, has excellent attention to detail and a brilliant work ethic. She consistently delivers on the projects which she is assigned to and she has been given increasing responsibility, particularly in dealing with our customers directly. We have been particularly impressed by the initiative Tess shows in working independently to identify problems and devise solutions.

Her role requires strong communication skills, and she has demonstrated that she also has the ability to inspire respect and cooperation in teammates.

From my own experience, I can see that Tess has all of the attributes to become an excellent lawyer given her attention to detail, strong communication skills, initiative and the fact she is an outstanding team player.

Please do not hesitate to contact me if you have any further questions.

Best regards

Alex Kelly

Co-founder and President

Brightflag

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