**Therese Collins,**

 **Gortnacrusha,**

 **Ballinspittle,**

 **Cork**

**ByrneWallace,**

**88 Harcourt Street**

**Dublin 2. 27/09/2019**

Dear Graduate Recruitment Manager,

**Re: ByrneWallace Solicitor Training Programme**

I refer to the above subject matter. I am writing this letter to express a keen interest in the ByrneWallace solicitor training programme. This letter is intended to clearly outline the reasons why I believe that I am a suitable candidate and what I believe I can contribute to the firm.

As I have outlined in the education section of my application, I have completed both an undergraduate and a postgraduate law and language degree in University College Cork. Subsequently, I proceeded to undertake and pass all of the FE-1 examinations in two sittings. I am now eager to begin practically applying the range of legal knowledge which I have accumulated over the past six years.

ByrneWallace prides itself on being a collegial and supportive place of work. As someone who has considerable experience of being a part of teams, in sport, in academia and in the workplace, including my current position on the Central Property Valuations Team in Allied Irish Bank, I thrive in a collegial environment and have developed strong interpersonal skills which allow me to easily build rapport with colleagues and clients. It is clear from client testimonials that ByrneWallace places a considerable emphasis on building and maintaining client relationships. A lot of my work experience has been client/customer focused, and has taught me how to effectively maintain strong relationships by being reliable, punctual and dedicated.

ByrneWallace also describes itself as being a progressive and forward thinking firm and it is evident that this is the case with the recent example of the seminar that it hosted for female entrepreneurs and also the “preparation for Brexit” series of insights on its websites. I believe that my unique experience of having also studied languages means that I would make a meaningful contribution to this proactive and innovative atmosphere.

I am hoping to commence a training contract in 2020. I would be happy to provide details of my referees on request. Thank you for taking the time to read this letter and to consider my application. If you have any further queries on any part of my application I will gladly oblige in answering them. I am available for interview at any time.

I look forward to hearing from you.

Yours Faithfully,

Therese Collins

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