

81 Wyattville Park,
Loughlinstown,
County Dublin

20/10/2015

Cróna McLoughlin,
HR Manager,
Byrne Wallace,
88 Harcourt Street,
Dublin 2,
Ireland

Dear Ms McLoughlin,

Please find herewith my CV along with application form, which I submit in order to apply for a position on the Trainee Solicitor Programme. As you will see from the attached I am a recent graduate of University College Dublin where I studied Business and Law, a degree I believe to be tailored for a career as a commercial solicitor. Since graduating in 2014 I have sat all 8 FE1 exams, at the time of writing I am awaiting the results my final 4 exams sat in October.

To Byrne Wallace I can bring a wealth of relevant commercial experience which will stand to me as a lawyer and business advisor in your firm. The roles across a variety of areas have helped develop a commercial insight into a number of sectors in which your firm acts. I have used these experiences to compliment my elective studies in matters such as Banking and Finance. Throughout my career to date I have in every instance completed the work I undertook with industry and positivity, and I have consistently achieved good results, whether in undertaking tasks, or simply building good relationships. I hope to bring this enthusiasm for my work to Byrne Wallace in order to deliver to the exacting standards upon which the firm has based its success.

As a candidate I possess a number of personal characteristics and strengths required in order to pursue a successful career in an elite firm such as Byrne Wallace. I bring to any situation energy and positivity, which has proved invaluable in my ability to learn and succeed in any role. I have found this positivity essential in building relationships with clients and colleagues alike, from high level executives within Pioneer Investments to defendants in criminal matters with Sheehan & Partners, as well as a range of clients in my current role. These relationships are built on effective communication and teamwork. This ability to work as part of a team has been developed through years of competitive sport and workplace participation in team projects. Further, I have the ability to lead, having captained a successful senior hockey team through school and lead many successful projects in both University and the workplace.

A traineeship with Byrne Wallace represents to me an opportunity to work with the very best in an environment that will allow me to fulfil my ambitions and potential. Amongst aspiring commercial solicitors the firm is renowned for its commitment to their trainees' development, and I believe I can justify this commitment in my future performance. I look forward to the opportunity to work across a number of seats within the firm during the training period.

I look forward to hearing from you in early course and for this purpose I have attached my contact details below. Finally, I'd like to thank you for your due consideration of my application.

Yours Sincerely,

A square image containing a handwritten signature in dark ink. The signature is stylized and appears to read 'Tommy Burke'.

Thomas Burke

083 480 5201

Tommy.Burke@ucdconnect.ie