Tom Callaghan,

Armcashel,

Castlerea,

Co Roscommon

**Byrne Wallace,**

**88 Harcourt Street,**

**Dublin 2,**

**19th October 2017**

***Re/: Traineeship.***

Dear Sirs,

Due to my recent legal experience and immense interest in law, I am applying for a trainee position at your firm. I have graduated with an L.L.B honours degree in Law with Economics and Politics at the University of Limerick. I am a confident communicator with excellent analytical and research skills as evidenced by my dissertation, titled, *‘Insolvency in Ireland: A look at the Personal Insolvency Act 2012’*. I have passed seven of my FE1 exams on my first attempt and I am currently awaiting the result of Constitutional Law, an exam in which I had to repeat.

Following the closure of the boarding house at Garbally College I moved to Sligo Grammar School in 2007. I graduated from Sligo Grammar School in 2010. In my final year I had a number of roles including Captain of the School rugby team, President of the Student Council and Head Boy. Balancing these roles as well as studying for my leaving certificate allowed me to further develop key transferable skills, enhanced my ability to work within a team and my leadership qualities.

In addition to my academic achievements I have also a significant amount of legal experience. I spent eight months working as a legal assistant at Michael Houlihan & Partners. Through this role, I was afforded the opportunity to gain invaluable experience and I began to understand how a legal firm operates as a business. Furthermore I worked for Tom O Brien Consulting Engineer Ltd. The firm dealt expressly with personal injury cases and I was afforded a substantial amount of responsibility. I dealt with clients and various solicitors on a daily basis which has developed my communication and organisation skills even further as well as my confidence within the office environment. I also worked in an intern capacity, for Adrian Burke & Associates. Due to the nature of the firm, I was afforded a wide range of responsibilities dealing primarily in corporate, commercial and conveyancing law. This has allowed me to broaden my knowledge and experience in these areas significantly. Over the past number of months I have worked in a part time capacity for Keith Farry, barrister at law. My role mainly consists of legal research and administrative work for Mr Farry, who specializes in bankruptcy, personal insolvency and financial law. Over the past few months I have also taken the opportunity to travel throughout Europe as well as focusing on seeing out the remainder of my FE1s. I was also involved in the establishment of Golden Gate Sessions, an events company set up to provide themed nights out for J1 students in the San Francisco/Berkeley area. I ran the company along with friends from University during the summers of 2013 and 2014.

I would also like to note that I have a keen interest in sport, and play rugby and football at a competitive level as well as golf. I am also a member of Castlerea drama group and have taken part in a number of plays over the years.

I believe that given my experience to date coupled with my hardworking, personable, dependable, innovative and enthusiastic traits that I would make a positive and significant contribution at Byrne Wallace.

I would greatly welcome an opportunity to interview for a trainee position within your firm.I appreciate your time and thank you in advance for considering my application**.**

Yours faithfully,

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TOM CALLAGHAN**