To whom it may concern,

I refer to the ByrneWallace advertisement for applicants for trainee solicitors in Dublin and wish to apply for a position as a Trainee commencing in 2021. I recently graduated with a Second-Class Honours degree (62%) in Economics and Philosophy (BA) from Trinity College Dublin. I have completed work experience in both corporate and general practice legal firms. The former of which, has led to me developing a particular preference for the law’s commercial aspects. As a long-standing, leading law firm, ByrneWallace is therefore a particularly attractive workplace.

To date, I have all of the eight FE-1 Examinations on first attempt. I intend to gain as much exposure and experience in an elite corporate law firm as possible. I know I would be guaranteed such insight by participating in the ByrneWallace Traineeship. Through my legal studies and work experiences thus far, I have a great capacity to think logically and critically whilst under pressure and possess the ability to express my thoughts and opinions clearly. I believe that as a Trainee in ByrneWallace this would provide an excellent opportunity to put these skills into practice while also providing me with the guidance and practical experience necessary to enable me to develop into an high-skilled, first-class solicitor.

I am a diligent and hardworking individual capable and comfortable working effectively as part of a team or independently. I possess an array of personal and teamwork skills which I have developed working within law firm and particularly sport, where I regularly assumed positions of responsibility and accountability, I have proven leadership credentials and I understand the importance of time management and efficiency when pursuing and attaining objectives. I believe these skills are invaluable and would greatly benefit me if I were to work as a summer intern at your firm.

Please find enclosed a summary CV detailing my current status and academic results. I appreciate you taking the time to consider my application

Yours faithfully,

Tommy Whittle