

18 October 2016

To Whom This May Concern

I am writing in the hope of securing a traineeship in Byrne Wallace. I believe that my skillset, qualifications and experience is well suited to your firm.

I recently completed my BA in Economics, Politics and Law (International) in DCU achieving a first class honours. The diversity of this degree provides me with the ability to easily adapt to different situations and subject areas. My degree also provides me with a high level of legal knowledge as well as knowledge in other areas such as economics, business and finance. I was selected by the DCU School of Law and Government in 2014 to spend a year of study in Sciences Po. Paris, France, where I had the opportunity to study these subjects from a more European and global perspective. Along with my degree I have a certificate in Social Sciences and Humanities from Sciences Po. Paris and I am qualified with the European Computer Drivers Licence, equipping me with a high level of ICT skills.

Through holding placements in The Office of the Attorney General, the Law Reform Commission, Free Legal Advice Centres, the Children's Rights Alliance and Frontline Defenders I have gained a lot of legal experience. These placements allowed me to work with legal professionals in various areas of law, requiring a high standard of professionalism,, attention to detail, organisation, communication and research skills. My experiences have given me an insight and have taught me the skills and attributes required for working successfully in a legal environment.

As a previously elected Chairperson of Student FLAC DCU, I believe that the skills that I have adopted through this role will also stand greatly to me in your firm. Student FLAC's objective is to equip students with necessary tools to be able to provide legal information to members of the student body and the wider community. This involved me engaging with the public on a weekly basis and assisting them with their concerns, while also planning and organising the medium in which these legal clinics could take place. Through this role I enhanced my leadership, teamwork, legal writing and reading skills.

I admire Byrne Wallace's level of regard to your clients and your commitment to achieving a high standard of service. If I were fortunate to have the opportunity to work in your firm I would be committed to continuing on the firm's client focused approach. I am a very driven individual with a strong work ethic, open to learning, comfortable in both team and leadership situations and dedicate myself to every task assigned. I would greatly appreciate this traineeship as I know I can provide an immediate and strong contribution to your firm.

Thank-you for considering my application.

Yours sincerely,
Trina Dzidonu.