

Cloncullen,
Ballymahon,
Co.Longford.
11th February 2016

Byrne Wallace,
87-88 Harcourt Street,
Dublin 2.

Re: Summer Internship Opportunity

Dear Sir/Madam,

I am writing to apply for a place on the Byrne Wallace summer intership programme and I enclose my CV for your attention. I am currently completing a Bachelor of Business and Law at University College Dublin (UCD). I obtained a high 2:1 (3.50 GPA) in my most recent, semester one exams.

I would really appreciate the opportunity to complete a summer internship in such a respected firm. I believe that I have specialist academic qualifications to apply for your internship programme as I am currently finishing a dual business and law degree. I have always had an interest in business and law modules and completing the dual degree will enable me to offer a well rounded contribution to Byrne Wallace.

I chose to pursue a career in law because I felt the difference between right and wrong was a very interesting concept. Through my studies it became apparent that there is a very narrow margin between the two and sometimes it is not altogether clear. The ability to build an argument around these uncertainties in an effort to accommodate client needs was my main motivation for pursuing this career path. I also feel that it is a progressive career path and is an environment which is ever changing. This coupled with my desire to gain more knowledge highly motivates me. In March 2014 I worked as a legal intern in the litigation department at Eversheds, where I was given a taste of what it might be like to work as a solicitor in a progressive commercial law firm, which I thoroughly enjoyed.

Whilst completing my degree in business and law I felt it would be worthwhile gaining experience in both areas of my studies. With this in mind I set about finding an opportunity in one of the large accountancy practices in Dublin. I successfully obtained a three month internship in the corporate tax department at Ernst & Young where I was offered a graduate contract to train as an accountant and tax advisor commencing September 2016.

Alongside this I have been the Treasurer of the Society of Saint Vincent De Paul in UCD for the last two years. This is an achievement which I am particularly proud of and passionate about. I was first appointed as Treasurer in April 2014 and was re-elected in April 2015. At present there are approximately 1,600 members of the Society and a committee of 10, consisting of Auditor, Secretary, Treasurer etc... The Society is based around a three pillar concept, namely Volunteering, Fundraising and giving the students of UCD the opportunity to get involved in a broad range of activities, which are of both an educational and social nature.

I hope that after reading the above I have demonstrated my interest and enthusiasm for an internship at Byrne Wallace. With my proven ability to achieve results and my hard working nature, I believe that I would make a significant contribution to any position you have available.

Yours faithfully,

Trish McGrath