Gilbinstown Stud,

Gilbinstown,

Dunlavin,

Co. Kildare.

88 Harcourt Street,

Dublin 2,

D02 DK18,

Ireland.

Dear Sir or Madam,

My name is William Kennedy and I am a penultimate year Business and Law student in University College Dublin. I would like to apply for a position in the ByrneWallace Summer Internship Programme 2017. I became aware of this opportunity following a careers fair in UCD. Having talked at length with one of your trainees, I instantly found your firm particularly appealing due to the friendly and progressive environment which was depicted. This coupled with the firm’s renowned reputation for excellence has instilled within me a confidence that ByrneWallace is the ideal platform from which to launch ones career.

I firmly believe that I am a highly suitable candidate for your Internship Programme. Moreover, the opportunity to work in your firm would allow me to further advance my skill set in a professional and academic sense, engage in work of the highest calibre, and surround myself with a team of solicitors who possess unparalleled expertise and experience in their respective fields. I believe I would flourish in the renowned supportive and rewarding work environment present at ByrneWallace and I am extremely eager to be exposed to the real world of commercial law outside the classroom.

I am a hard-working, motivated and highly ambitious student, who currently holds a 2nd class honours (2:1). I pride myself on my ability to work well in a team which has been part and parcel of my youth having spent a lot of my spare time working as an exercise rider in large teams in leading horse racing yards. Furthermore my experience working within the commercial sphere of Ireland’s thoroughbred industry has exposed me to working in a fast paced environment involving large monetary transactions and clients of notable status. This has sharpened my skills of commercial focus and client service excellence, which I know are extremely pertinent to your firm. I am aware that the role of a solicitor requires determination, discipline, diligence, organisation and an ability to work under pressure. I believe that if offered this position I could bring these attributes and be a valuable asset to your firm.

I would hope to gain invaluable experience in your internship programme, as well as being an indispensable asset to your firm in the future.

I extend many thanks in advance for taking the time to consider my application and greatly look forward to hearing from you.

Yours sincerely,

William Kennedy.