Oct 17, 2017

Trainee Recruitment Team

88 Harcourt Street, Dublin 2

Dear Byrne Wallace Trainee Recruitment Team:

I am an LLB student at University College Cork, with a master degree in finance from Trinity College Dublin, a bachelor degree in Finance from Guangdong University of Finance and am interested in pursuing a career as a corporate lawyer. The focus of Byrne Wallace on practising in corporate law, M&A and corporate finance, is the perfect fit for my interests and skills.

As you can see from the enclosed resume, I have a strong background in how business works. During the summer after my third year of business school, I worked at China Guangfa Bank with their corporate banking department, where I provided clients from small and medium businesses with consulting service in corporate loans and assisted with due diligence reports to avoid bad debts. I got the chance to deal with corporate clients from different industries in different sizes during my internship, where I got an insight into the business world. After graduation from university, I worked as an accounts assistant at Teco, where I had the opportunity to acquire analytical and communication skills. While working on the title of “Hi-tech” company which grants a 10% tax reduction on successful application, I worked with colleagues from other departments and was commended for delivering effective communication and high-quality work by my supervisor.

I grew interested in law while I was pursuing my master degree in finance, I discovered an inter-relationship between financial services and law which is of significant importance. I made quite a leap from finance to law and I know I would become a corporate lawyer since my first day at UCC law school because of my obsession with the business world. I believe that being a successful corporate lawyer is about being a good business person as well as understanding the law.

The chance to join Byrne Wallace would be a tremendous opportunity to learn and make the transition from law student to qualified lawyer. I believe that my academic and professional training, combined with my passion and dedication, make me a strong candidate as a trainee. I have enclosed my CV for review. I will be available at (087)4604896 or feix@tcd.ie. Thank you for your time and consideration.

Sincerely,

Xinning Fei