Zoe Flack,

Clontibret,

Monaghan.

To whom it may concern,

I wish to be considered for the role as a trainee solicitor with Byrne Wallace. I have recently graduated from UCD with a First Class Honours in Law with Social Justice. I am currently studying for my FE-1 examinations and plan to have them completed by the end of March 2021. I am eager to gain experience in a practice while continuing my studies.

I am suited for this role as I have always had a keen interest in business and entrepreneurship as well as law and have chosen modules throughout my law degree to reflect this. My interest in pursuing a career in law has increased hugely since taking part in a virtual internship during the summer.

I have considerable experience dealing with all kinds of customers, how to adapt to cater to specific needs and resolving conflict in the workplace. I understand the importance of communication in the workplace with clients as well as with my fellow employees. I have demonstrated initiative, flexibility and trustworthiness in my previous jobs which I have detailed further in my CV.

To have the opportunity to gain experience in a wide-ranging legal firm would be amazing, as well as having the chance to work with a client focused team.

Thank you for your consideration,

Signed Zoe Flack.