*Gaurab Misra*

 *91 Rowanbyrn, Blackrock, Dublin 4*

  *Telephone (089) 456 4104*

  *E-mail: gaurab.misra@ucdconnect.ie*

Ms. Crona McLoughlin

HR Manager

ByrneWallace

88 Harcourt Street, Dublin

23rd October 2015

 Ref: Traineeship Programme

Dear Mr. Ross,

I would like to apply for the traineeship programme. I am a Postgrad student of MSc in International Law and Business at University College Dublin and expect to complete my studies in August 2016 with a 2:1 honours degree. I enclose a copy of my CV for your attention.

I have researched your website and your trainee development programme and I feel I am a strong candidate for the same. I learnt the firm has a strong values of Individuality, Integrity, Responsiveness, Innovation and Performance and I personally believe my personal values and aspiration matches with values and aspiration of the firm.

I’m a foreign qualified candidate where most of my legal knowledge is based on Common Law. In my five years of law school I did six summer internship experience which has deepen my knowledge, understanding and the practicality involved. One of my internship in Poland with the European Union under AIESEC not only gave me a global exposure but made me competent to perform internationally. I worked as an International Relation Leader and adjusted very well to the work culture and environment in Europe. Apart from it I have a deep learning in drafting affidavits, legal notices, and deeds, headnote of judgements, legal research, and inspection of files.

I was one of the founder member of Legal Aid Clinic in my Law School and helped providing legal aids to the under privilege people and senior citizen by organising camps. I was also the student co-ordinator of the Amity International Moot Court Competition for two consecutive years. Volunteered for the project-camp (Lithuanian citizens but Polish minority). One of the key volunteering was for a NGO called Society for Human Alliance Need which worked towards the development of the LGBT Community we had a lot of teenagers and closeted adolescents seeking moral counselling and emotional support. Also organising fund raising events like Queer Bazar, Exhibition cum Sale, etc.

I look forward to hearing from you and can be contacted anytime on my mobile.

Yours sincerely

 Gaurab Misra