Linda Scannell

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Dear Hiring Manager of the traineeship programme,

My name is Linda Scannell. I am currently a student with National University of Ireland, Galway and I am interested in becoming involved in your firm. I have a strong interest in Banking and Finance, Corporate governance, Capital Markets and Investment Funds. Furthermore, I would like to apply for a role as a trainee.

I have achieved a high 2.1 average after completing my second year in NUI Galway & I am determined to achieve a 1.1 average in my final year. I am considered very commercially aware due to my experience in the legal world. My experience in both a small sized progressive law firm and in a large sized investment banking firm serve to make me a huge asset to the team at ByrneWallace. I display a huge interest in Investment Banking and Financial Law. I am defined by friends as being extremely meticulous with a cunning attention to minor detail.

I believe I am the ideal person for this job as I am passionate about pursuing a career as a solicitor in Financial Transactions in the future. I am very witty, organised and have advanced communication skills. I will benefit your organisation through my valuable interpersonal skills gained through both working in my local grocery shop, and from training in martial arts for 10 years. I have a strong awareness of the importance of confidentiality in this area of work. I am highly trustworthy and discrete in every job I undertake. I have always been particularly organised in both my work and college life and manage my time well with a balance between college, study, sports and socialising. Therefore, I will get work done efficiently and on time for your company.

In conclusion, I believe I display many skills which I believe would benefit your firm. I believe I would be the most experienced and hardworking trainee your firm would take on. I am extremely dedicated, fervent and industrious. Furthermore, I enjoy helping others and empowering them to reach the best of their potential.

Thank you for considering me for this position. I look forward to hearing from you.

Best Regards,

Linda Scannell.