

Sarah O'Flynn,
10 Leeson Street Upper,
Ranelagh,
Dublin 4.

Ciara Loftus,
Byrne Wallace LLP,
88 Harcourt St,
Saint Kevin's,
Dublin.

Dear Ms Loftus,

My name is Sarah O'Flynn and I am a law graduate from University College Cork. I have also completed a master's degree in International and European Business Law in Trinity College Dublin. I am applying to become one of the trainees in your 2023 intake as I currently have 6 FE-1 exams completed with another two results pending and I plan to begin Blackhall in September 2023. I am extremely interested in the position and working with Byrne Wallace as I would be delighted to work with such a prestigious firm.

I am an extremely enthusiastic, career driven, confident and people orientated person and due to these qualities along with my previous work experience, volunteering and education I believe that I would make a valuable asset to your firm. If given the opportunity I am confident that I would prove myself and my abilities to work efficiently under pressure and to work well and communicate with any team that I have the pleasure of being a part of. I certainly have an eye for detail and I have the ability to analyse and solve complex issues which makes me the ideal candidate for the role of a trainee. I am also self-driven however I have a desire to continually learn and I believe that by working with professionals and experts in their fields it will assist me with my career progression.

I already had the pleasure of going through the interview process with you and I was successful in being offered a role as a paralegal however, as you know I could not give up my current employment and training contract without the assurance of a training contract with Byrne Wallace. The decision was an extremely tough one to make as I would love to work with Byrne Wallace and that is why I am applying through this process again. I hope that I will be considered once again and that I will have the pleasure of working with the firm in the future.

I have included my CV which outlines my previous experience and qualifications. Please do not hesitate to contact me with any further questions as I would be more than happy to answer them.

Kind regards,
Sarah.